

## **SALTASH TOWN COUNCIL**

### **Minutes of the Extraordinary Meeting of the Joint Burial Board Committee held at the Guildhall on Thursday 26th January 2023 at 2.00 pm**

**PRESENT:** Councillors: R Bullock, J Dent (Co-Chair), S Lennox-Boyd, D Yates, L Maddock and M Wills.

**ALSO PRESENT:** R Lumley (Assistant Town Clerk) and D Joyce (Administration Officer)

**APOLOGIES:** R Magrath (Co-Chair) and S McKee.

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#### **35/22/23 HEALTH AND SAFETY ANNOUNCEMENTS.**

The Co-Chairman informed those present of the actions required in the event of a fire or emergency.

#### **36/22/23 DECLARATIONS OF INTEREST:**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Assistant Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

#### **37/22/23 QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF MEMBERS OF THE JOINT BURIAL BOARD COMMITTEE.**

None.

38/22/23

**TO RECEIVE A REPORT FROM THE TOWN COUNCIL BUILDING SURVEYOR TOGETHER WITH TENDER SUBMISSIONS RELATING TO THE CHURCH WALL OF ST STEPHENS AND TO CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members received the evaluation from the Town Council's Building Surveyor and discussed the three quotes received.

It was proposed by Councillor Dent, seconded by Councillor Bullock and **RESOLVED** to appoint Company B to carry out works on the partially collapsed wall between St Stephens Courtyard and private residence 'Kellywyth', in accordance with the Specification of Works dated 2<sup>nd</sup> December 2022 at a total cost of £14,366.67+vat to be taken from budget code 6170 BB EMF Repairs to Cemetery Wall;

It was proposed by Councillor Dent, seconded by Councillor Lennox-Boyd and resolved to **RECOMMEND** to Full Town Council to vire £14,366.67+vat to budget code 6170 BB EMF Repairs to Cemetery Wall from General Reserves;

It was proposed by Councillor Dent, seconded by Councillor Lennox-Boyd and resolved to **RECOMMEND** to the Policy and Finance Committee to provide delegated authority to spend of £1,437.00+vat to the Town Clerk for the associated costs for the Town Council's Building Surveyor to be taken from budget code 6224 PF Professional Costs, relating to management of works to the partially collapsed wall between St Stephens Courtyard and private residence 'Kellywyth'.

**DATE OF NEXT MEETING**

Tuesday 28 February 2023 at 6.00 pm

Rising at: 2.14 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_